



SUBJECT: Supplier Diversity Policy Statement

The Smithsonian is known world-wide for its high quality work in research, education, exhibitions, public programming and many other areas. To do so, we purchase a variety of services and products, and diverse businesses add value to our projects and programs, and help us meet our strategic goals.

The Smithsonian spends \$250,000 to \$350,000 million annually to procure a variety of goods and services. We value small businesses, and in having diverse suppliers in our sourcing process we realize a valuable opportunity to develop innovative and cost effective business solutions. The policy of the Smithsonian is to promote, increase, and improve the participation of small and historically underutilized small businesses (minority, 8(a), women-owned, HUB-Zoned, and service-disabled veteran owned businesses) in our procurements and business relationships.

Each individual involved in procuring goods or services has a responsibility to achieve supplier diversity spending targets and ensure that Smithsonian-wide small business participation goals are met or exceeded. The Supplier Diversity Program (SDP) helps small and historically underutilized businesses understand how to do business with the Smithsonian, advocates for small business use internally, and helps Smithsonian organizations identify diverse suppliers.

We are proud of the Smithsonian's achievement in developing a more diverse and sustainable supplier base, and also recognize that more can be done. Supplier diversity should continue to be a priority consideration for all those involved in procuring goods and services, and our mutual commitment to advancing supplier diversity is something in which we can take great pride.

Additional information on the Smithsonian's Supplier Diversity program is found on the [website](#) for the Office of Equal Employment and Minority Affairs (OEEMA). Related questions or requests for information concerning the Supplier Diversity Program should be referred to OEEMA:

Address: 600 Maryland Avenue, SW
MRC 521
Washington, DC 20013

Phone: 202-633-6410

Email: SDPHelp@si.edu

Working together, we can continue the Smithsonian's strong supplier diversity practices.

A handwritten signature in black ink, appearing to read "Lonnie G. Bunch III".

Lonnie G. Bunch III
Secretary

DISTRIBUTION: All Employees